

Your Name:	
Meeting Date & Time:	
Meeting Location:	

- 1. **Introductions:** Tell them a little about yourself, and find out who they are and what they do.
- 2. **Share your BIG IDEAS!** You can use the written presentation template, the slideshow template or just wing it!
- 3. Question & Answer: What questions do you have for them? What questions do they have for you?
- 4. Thank you & goodbye!

